

Master in Human Capital Organization & Development in the International Arena

Home

Our mission is to promote the comprehension and education of all aspects related to Human Resources Management of big, small and medium-sized companies with the worldview context.

Master in Human Capital gives an opportunity to understand the management of a one of the most important critical factors of success nowadays: The man in the global market.



Objectives of training

Clear objectives and long friendship.

Master, as a one of the traditional educational path, is created in order to breed and grow new professionals, who are specialized in Human Resources World with a particular reference to professional figures characterized by the crossing-over basically caused by internationalization of the labor market.

Our training program foresees a marked number of theoretical lectures, team works, e-learning workshops, high-qualified trainings related to the real corporate world, work experience and internships at the Italian and international companies.

This is a great Master designed to develop and value the potential of the best recent young graduates interested in working both in Italy and abroad in the field of Human Resources Management.

Objectives of Master

To respond for the educational postgraduate needs.

The everyday life shows us the need of education, in order to face with the difficulty of entering the labor market.

The University of Rome "Tor Vergata" believes that its educational offer can't come to an end, but otherwise, should foresee both for Italians and foreigners, the other educational initiatives and courses, which might be distinguished among themselves and addressed to different recipients, with different level of deepening, extension etc. Master in Human Capital of the "Tor Vergata" University arises as moment of higher education request and a professional review as a next step after the graduation.

At the end of the course following documents will be issued: a certificate, which gives evidence to the completed educational path, results obtained from every single subjects and the postgraduate diploma of Master with the final grade.

Specific competences

A response to specific requests for the new professionals from the Human Resources field.

Among the critical factors of success of any organization or business, no other element is more important than the "people" themselves. In the recent decades we have definitely experienced an extreme transformation from the "Manpower" to "Human Resources" and finally to "Human Capital" philosophy, marking a new cultural, economic and technological trend. There is no future without a human and without professional growth of new generations. There is no progress without the accumulation of human capital – an essential step forward into the mental development.

To enhance each person and to define the most proper, structural system of each economical step, to calculate costs of staff, investments and business efficiency, the common sense and the will are not enough nowadays: specific skills from Human Resources Area are cherished.

The Business Engineering Department of the University of Rome "Tor Vergata" has launched the new edition of the Postgraduate Management Course, particularly so important and so modern in the private and public corporate world: the issue of how to organize, to structure, to manage and to develop the professionalism and potential of people working in the Organization of the globalized market.

Above all, the University with its new Master in Human Capital intends to:

1. Give the qualified answer to the strong educational needs of the labor market,

2. Continue to be a point of excellence in the historical basin of Rome and Central-South Italy,
3. Offer to companies and organizations new professionals specialized and high-qualified in Human Resources Management.



More destinations

To become a professional in Human Capital Management: a profession with many possible destinations.

The aim of Master is to transform every participant into the new professional in Human Capital Management, capable to operate in the most modern organizations and enterprises of production and services, with a familiarity of modern techniques in management and informatics.

The Mission of Master is to promote the comprehension of all aspects related to the development of human capital of big, small and medium-sized enterprises in Italy and in the world.

Job opportunities

There are many job opportunities after Master in Human Capital:

- Executive and staff manager of the Human Resources Area;
- Executive and manager employed at the offices with external and industrial relations;
- Executive and official of international trade and labor associations;

- Freelancer/Self-employed in the area of consultancy work (lawyer, labor consultant, accountant, auditor, business consultant);
- Researcher and teacher at the vocational institute, expert of active policies;
- High professional at the work and placement agencies;
- *Head Hunting*;
- Executive and official of public, national and international departments - working in the field of employment services, labor market policies, training and social policies;
- Manager and other employee of the legal company departments, employee at the social security institutions and at the supervisory authorities.



Personal marketing plan

Career guide and work placement. Personal Marketing Plan.

All the participants of the course will acquire additional skills to define better steps of their development and strategy for an efficient and personalized job research.

For this purpose, the specific sessions in English and Italian will be devoted to the following topics:

- Analysis of personal characteristics;
- Leadership Methods and creativity;
- Personal Strengths and improvement;
- Preparation of the curriculum vitae and the letter of presentation;
- Job interview preparation;
- Drafting the personal marketing plan.

High-qualified teachers

Teachers verify the excellence of our students during the post-graduate training.

Master offers a high-qualified and experienced team of professors, being able to guarantee a fully functioning organization of training.

Classes are taught by:

- academic professors
- managers

Classes are basically taught by professors of the University of Rome "Tor Vergata", specialized in Management Engineering, Economics and Humanistic subjects. To complete and to integrate various topics of Master, there are teachers - managers, who work in public, private or consultancy companies, selected for particular, professional, recognized wealth of experience and excellent abilities.

During the internship, company visits, conferences, seminars, special lectures, group activities etc., students can meet in person managers, and other qualified professionals who work at the positions with a significant responsibility and success.

Tutor of Master

The tutor of the course – to provide students with the continuing assistance.

The experience of the first editions of Master confirms the significant role of the tutor, as an important figure to build connections with individual teachers, internal and external Directors of Master and students.

The staff of Master provides also a constant support and guarantees to all participants the organization of meetings and interviews with companies for the internship and after continue the follow-up with these host companies.

Summary

The advantages of our Master are:

- **FOCUS ON THE ISSUES OF HUMAN CAPITAL:** a study plan and broader, constant attention to operational profiles and a practical view of each topic;
- **CONSTANT ATTITUDE OF OPENING :** a constant attitude aimed to create a culture of integration and functional analysis of the interdependencies of the various responsibilities and business issues, a cross-disciplinary and multi -disciplinary approach;
- **EXCELLENCE OF TEACHERS :** high-qualified professors and managers from academic, leadership and management world;
- **DEDICATED TUTOR;**

- **INTERNSHIP** : Master provides students with the possibility of internship in Italy and abroad at the organizations, institutions and companies, which activities are related to the mission of Master;
- **ACTIVITY OF MANAGEMENT SUPPORT** : possibilities for students to participate in conferences and seminars on topics of management and business strategy;
- **DO YOU SPEAK ENGLISH WELL ENOUGH ?** Business English lessons;
- **COMPANY LIFE** : HR Knowledge thanks to various company visits.

Study Modules

To become an expert in Human Resources: a 360 degrees vision.

Master alternates theoretical lectures, practical exercises, management training interventions with an acquisition of the practical knowledge and practical skills.

During the trainings all participants will be involved in:

- Case Studies
- Business games
- Project work
- Indoor and outdoor team-building exercises

Program

The program is divided into 3 parts conveniently linked together.

The aim of the first part is to give a strong endowment of cultural and theoretical basics and to "integrate" the participants through the case studies, trainings and team work. In this phase the managerial skills are acquired, which are necessary for the development of human capital.

The second part is devoted to the development of the operational tools, in order to place the students better in the company operating system.

Students complete their theoretical preparation with the "project work" and internship, as a third part of the educational path.

Moreover, the Business English Course, divided into 2 modules, provides students with the economic terms and with the financial newspapers, in order to improve their vocabulary and language skills. The training also enables the students to write a business letter and CV in English.

All the courses will be held through the blended learning, in the classroom and e-learning, so as to promote a development with a continuous dialogue between teachers and students through the dedicated platform (Web 2.0 technology).

All this, due to offering to participants the opportunity to work in groups, to find new solutions to specific problems of organization and management of enterprises, institutions and research centers.

Internship

From classroom to real world of work.

The possibility of a work placement and internships in Italy or abroad is offered to all participants at:

- Companies and associations of different sizes;
- Research policies, recruitment centers;
- Schools and vocational institutes;
- Employment Agencies.

The internship: why is it so important?

After the trainings, lectures in the classroom and group works, the internship is finally a part of the curriculum, which allows students to get in touch with the real world of work and to make themselves known in terms of work.

The internship will last for 500 hours. It can be carried out at one of the company agreed upon with Master, or at any other chosen by the student, approved earlier by the Direction. If the student is already employed, there is a possibility to recognize its job as a regular, curricular internship.

The internships will be proposed to students on the bases of the partners' availability and also as much as possible according to their interests and talents; if there is more than one free places in a company, the final decision concerns the Department Director.

The internship: in collaboration with who?

For the internship, Master makes use of the group of industrial and cultural partners, who are interested in hosting the students: there are companies and organizations, operating both in public and private sectors, in cultural, social and productive fields.

The advantage of the companies hosting students for an internship is, that they can choose the best pupil and form him, according to company aims and values, bringing thereby mutual benefits.

Partners

We advise our students a work experience at the following partner companies:

ACI – ADECCO – ASTALDI – BNL – CNR – CONFINDUSTRIA – ENPAM – FERRERO – FINMECCANICA – INFOCERT – INGENIUM - ISPRO – LAVOROPIU' SPA – LEGA ITALIANA CONTRO I TUMORI – MEDIA-WORK PERUGIA SRL – NTV – OFFICINA DELL'INNOVAZIONE – SCHEMA SRL

NB: continues the research work of the Master Executive Board for the extension of new corporate collaborations in new operational areas.

Qualifications

To participate in Master there are valid both degree under the old system and the new three-year bachelor degree.

There are some preferential graduates from the following humanistic fields: literature, philosophy, psychology, sociology.

After the interview also other disciplines can be recognized.

Dates, duration, attendance

Pre-enrolment: 23/10/2012 – 20/01/2013

Enrollment: By the 15th of February 2013 (after the admission)

Beginning of the course: 19th of February 2013

Duration: 1 year, 1.500 hours

Timetable and attendance: Every Tuesday and Friday from 03:00 p.m. to 07:00 p.m.

Head offices and operational headquarters: Department of Business Engineering, Via del Politecnico 1, 00133 Rome

Participants: The maximum number of 40 participants is expected

Accreditation System: 60 credits

Tutorship: Individual

Compulsory attendance: at least 75% of training in the classroom.

Scholarships

To get the scholarship, in order to cover a part or all the tuition fee, it is necessary to ask the specific public organs (for example INPS, Ex INPDAP, Regional Administrations, etc.) or to attend the merit ranking.

Those wishing to win the scholarship have to make an explicit request, providing in the application form all the extremes and dates requested by the public organ.

At the conclusion of Master, there is a certificate issued, which details the training path and the grades obtained from all subjects, and the Diploma of Master's Degree, with the final grade.

Application Form

Application Form of the I Edition.

Those wishing to participate in Master must send by January the 20th 2013, the application form, enclosing a copy of the appropriate form (available in the forms section), of CV and of any other relevant documentation to the following selection process:

Master in “Human Capital Organization & Development in the International Arena”
Department of Business Engineering
Via del Politecnico 1
00133 ROME

ADMISSION

The admissions will be published in the Department register and directly notified via email or phone to interested parties by 22nd of January 2013.

ENROLLEMNT

By February the 15th 2013, the candidates who will be admitted must complete the application form via website of the University (<http://delphi.uniroma2.it>), printing and paying the appropriate bulletin (the procedure is described below). In addition, no later than February the 15th 2013, the candidate must deliver or send via registered mail the documentation to the Secretary of Master Programs - Via Orazio Raimondo, 18-00173 Rome (printed application form; receipt of the payment made at the bank, a photocopy of a valid identity document, a receipt attesting registration).

PROCEDURE OF THE UNIVERSITY ENROLLMENT

Candidates, who are admitted must enroll no later than 08/02/2013, with the following procedure:

Log in to the University website: <http://delphi.uniroma2.it> from the totem of Master Secretary or from any computer: AREA STUDENTI and then in order:

A) CORSI POST-LAUREA; 1) MASTER/CORSI DI PERFEZIONAMENTO; 2) IMMATRICOLAZIONI; “FACOLTÀ DI INGEGNERIA”; DESIDERO IMMATRICOLARMI AD UN CORSO AD ACCESSO PROGRAMMATO O TEST DI VALUTAZIONE O CONCORSO

and then, after entering your personal data, please select: “Master in Organizzazione Gestione Sviluppo Risorse Umane” (Codice corso POR);

1. Complete the application form and provide all the data requested. After the completion of the application will be released the CTRL code, which is absolutely necessary to safe before the printing of the application form and of the bulletin. This code will help to resolve any problems that might occur (to reprint or to cancel the application).

2. Print the application form and the bulletin of the first installment of € 5,014.62 inclusive the stamp duty of € 14.62 acquitted on-line; The payment must be made at the agencies of the Unicredit Bank on the national territory. Use only the bulletin generated at the time of enrollment. Any other amount paid in any other way should not apply for this enrollment (exception is made only to organizations that will pay the enrollment of their employees, who will still have to personally carry out the application form on-line by the deadline specified).
3. Once the payment was made, reconnect to the website, select "Confirm payment " by entering codes (CTRL - AUTH) provided by the bank; THIS IS ABSOLUTELY ESSENTIAL TASK FURTHER, to be enrolled;
4. Deliver personally or send via registered mail the receipt and documentation requested, not later than 15.02.2013 to the Secretary of Master Programs - Via Orazio Raimondo 18-00173 ROMA.

The help desk of the Master Secretary is open on Mondays, Wednesdays and Fridays from 9:00 a.m. to 12:00 a.m. and also on Wednesday from 02:00 p.m. to 4:00 p.m.; E-mail segreteria.master@uniroma2.it fax 06/7259.2223.

The payment of the next installment must be paid no later than 12/09/2013, in the same way of the first installment, via the University website indicated above under the heading AREA STUDENTS and then in order: A) POST-GRADUATE COURSES; 1) MASTER / COURSES; 3) REQUIREMENTS AND SERVICES. Enter the serial number and the password provided during the enrollment. After each payment of the tuition fee the validation must be made on-line.

If you have any problems, please contact Dr. Flavia Rizzitelli tel.06/72592004 - flavia.rizzitelli@uniroma2.it

APPLICATION FORM AND UNIVERSITY ENROLLEMNT FOR FOREIGNERS

The foreign degree must be attached to the application form with an official translation into Italian, legalized and valued by the Italian diplomatic officials in the country where the degree was earned.

Non-EU citizens residents abroad should submit their application forms for admission through the competent Italian diplomatic missions, which will take care to send it to the University, attaching the original foreign degree with an official translation into Italian, legalization and explanation of the final grade.

Non-EU citizens residents abroad will have to submit upon enrollment, at the help desks of the Master Secretary, in addition to the basic documentation, also the residency permit issued by the Income Revenue Authority for the period of at least one year, for one of the reasons listed in the Article 39, fifth paragraph, of Legislative Decree n. 286 of 25.7.1998 (for self-employment, employment, family reasons, political asylum, humanitarian asylum, or for religious reasons), and a certificate of residence.

No irregular applications will be considered.

Foreign Students Office:

tel.06/72592517-2567

e-mail: studenti.stranieri@uniroma2.it

Examination procedures

At the end of each learning module there is provided an examination, which is necessary to obtain the credits. To obtain the final title, each participant must also present and discuss the appropriate final work (project work) or other.

Tuition fee

The tuition fee for the I Edition of Master is € 10.000,00.

The price includes:

- educational materials
- Business English course
- use of other useful services of Master

For the 2012-2013 academic year, the tuition fee is € 10,000 to be paid in two installments:

- € 5,000 by the 15/02/2013,
- € 5,000 by the 12/09/2013.

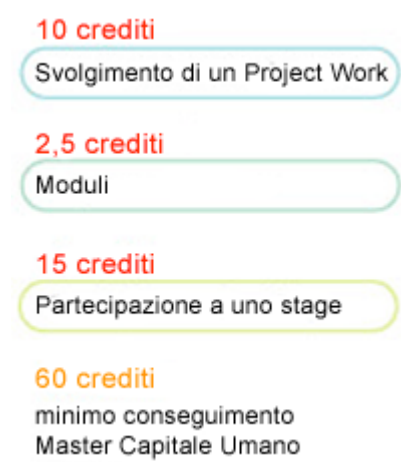
In the first installment of the annual enrollment will be also added the amount of the stamp duty of €14,62 acquitted on-line.

For those, who are in the situation of handicap with a recognized disability equal or greater than 66%, there is an exemption from the tuition fee and the payment of just € 100.00 for the entire course. The beneficiaries must submit at the Master Secretary, before the enrollment, documentation certifying the percentage of a disability.

Credits

A flexible policy.

The full achievement of Master in “Human Capital Organization & Development in the International Arena” bind to a number of credits, or points, which testify the student’s attendance in the course and the participation in the internships and the project work.



The minimum number of credits required for the achievement of the program is equal to 60 and can be reached in one year, taking into consideration that:

- the attendance of a course, with its final test, entitles to 2.5 credits corresponding to 16 hours of lectures (1 module);
- an internship entitles to 15 credits;
- conducting a Project-Work at the year-end under the tutorship of a teacher entitles to 10 credits.

Contact and organizational chart

Contact

For more information, details, explanations, and complaints, please contact:

vanorio@dii.uniroma2.it

phone: (+39) 06.72597357 – (+39) 06.72597146 – (+39) 366.6042720

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How to get to us

How to reach the Faculty of Engineering of “Tor Vergata”.

1. For those coming by car.

- Coming from the highway Rome-Naples

TORRENOVA exit, at the traffic lights turn left (direction Casilina) and proceed on Passolombardo Street, keeping to the left, always following the signs of the Faculty of Engineering.

- Coming from G.R.A.

Indoor track: exit no. 19-20 Rome-Naples, on the ramp, turn right direction Romanina and after passing the GRA (Ring Road) follow the signs of the Faculty of Engineering: take Stanford Street following the indications for Sorbona Street, continue to the first roundabout where you should take the first street on the left: Politecnico Street.

2. For those coming by public transport

Take the underground line A towards Anagnina and get off at ANAGNINA (last station). Take the bus no. 20 Express and get off at the second bus stop on the Cambridge Street.



Other useful services

University-Work Forum each year is held at the “Tor Vergata” University organized by ALITUR



The Library of Master and all university libraries are available for free: there are available hundreds of specialized texts, scientific, corporate culture books.

Wi-fi free and fast access Internet.

Rest stops, shops and refreshment stands, on each floor of the university, near the classrooms and lecture rooms.